



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
Washington, DC 20460

OFFICE OF
INSPECTOR GENERAL

January 6, 2012

MEMORANDUM

SUBJECT: Project Notification Memorandum for OIG Evaluation of EPA's Regulatory Flexibility Act Retrospective Reviews (OPE-FY11-0024)

FROM: Jeffrey K. Harris /s/
Director for Program Evaluation, Cross Media Issues

TO: Michael Goo
Associate Director, Office of Policy

The purpose of this memorandum is to confirm our mutual understanding of the objectives and scope for the evaluation of EPA's Regulatory Flexibility Act (RFA) Section 610 retrospective reviews as well as responsibilities of the EPA Office of Policy and the EPA Office of Inspector General (OIG) as we enter the fieldwork phase of this project.

Our overall evaluation objective remains to assess the efficiency and effectiveness of policies and procedures in place for conducting RFA Section 610 retrospective reviews and the concerns regarding past reviews. During the fieldwork phase we will also pursue (1) why announced Section 610 reviews are not generating public responses; and (2) how the lack of public responses affects the overall efficiency and effectiveness of 610 reviews.

The OIG plans to conduct work in Washington, D.C and other areas if necessary. The project will be conducted using applicable standards from the Government Accountability Office (*Governmental Auditing Standards*).

We plan to conduct an entrance conference with you and your key staff sometime within the next 30 days. We will coordinate with your audit liaison to arrange a mutually agreeable time for this meeting. At that time we will answer any questions you have about the evaluation process, reporting procedures, methods used to gather and analyze data, and what we can expect from each other during the course of the evaluation.

If you have any questions, please contact me at 202-566-0831, or Ms. Jerri Dorsey, Project Manager at 919-541-3601.

cc: Gina McCarthy, Assistant Administrator, Office of Air and Radiation
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