



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, D.C. 20460

OFFICE OF
INSPECTOR GENERAL

October 30, 2013

MEMORANDUM

SUBJECT: Project Notification
US Virgin Islands Environmental Program Evaluation, IGEMS project numbers OPE-FY14-0004, OPE-FY14-0005 and OPE-FY14-0006

FROM: Carolyn Copper /s/
Assistant Inspector General for Program Evaluation

TO: Judith A. Enck
Regional Administrator, EPA Region 2

The Office of Inspector General (OIG) for EPA plans to begin preliminary research on October 30, 2013 into the environmental programs the US Virgin Islands (USVI) has implemented on EPA's behalf. This project originates from information provided to us by Region 2 during the OIG's outreach with EPA to discuss topics for our FY2014 work plan. This project is included in OIG's 2014 annual plan. This work will be coordinated and conducted across three divisions, or product lines, within the Office of Program Evaluation, along with assistance from OIG's Office of Audit. All OIG staff will be working in a collaborative and coordinated manner to facilitate productive interactions with Region 2 and USVI officials and staff.

The purpose of this memorandum is to confirm our mutual understandings on the objectives and scope for the subject evaluation, as well as responsibilities of Region 2 and the OIG during the project.

The OIG's objective is to determine whether the environmental programs the USVI has implemented on EPA's behalf have met EPA programmatic requirements, and what steps Region 2 has taken to ensure that programs have achieved the intended environmental benefits.

The OIG plans to conduct work in New York, at sites within the USVI, and may also conduct work at the Region 2 Caribbean Environmental Protection Division offices in Guaynabo, Puerto Rico. The project will be conducted using applicable *Generally Accepted Government Auditing Standards*.

We will contact you to arrange a mutually agreeable time to discuss our objectives and the purpose of the preliminary research phase of our project. We would also be particularly interested in any additional areas of concern that you have. We will answer any questions you may have about the project process, reporting procedures, methods used to gather and analyze data, and what we should expect of each other during the course of the project.

Dan Engelberg, Product Line Director for water issues will be the primary point of contact for the work. We will provide additional topic-specific contacts for this work at our upcoming meeting.

Please do not hesitate to contact me at 202-566-0829, or copper.carolyn@epa.gov or Dan Engelberg at 202-566-0830 if you or your staff have any questions.

cc: John Svec, Region 2 Audit Liaison
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