



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, D.C. 20460

OFFICE OF
INSPECTOR GENERAL

November 18, 2013

The Honorable Rafael Moure-Eraso, Ph.D.
Chairperson and Chief Executive Officer
U.S. Chemical Safety and Hazard Investigation Board
2175 K Street, NW, Suite 400
Washington, D.C. 20037-1809

Dear Dr. Moure-Eraso:

The U.S. Environmental Protection Agency Office of Inspector General (OIG) is beginning a review of the U.S. Chemical Safety and Hazard Investigation Board's (CSB's) compliance with the Improper Payments Elimination and Recovery Improvement Act of 2012 during fiscal year 2013. The act and Office of Management and Budget (OMB) Memorandum M-13-20 provide guidance to help federal agencies protect privacy while requiring the Inspector General to evaluate the accuracy and completeness of agency reporting and the agency's performance in reducing and recapturing improper payments. The act also includes the Do Not Pay Initiative, which requires agencies to review prepayment and preaward procedures. Our audit will focus on these requirements.

The Product Line Director and Project Manager for this project will be Michael Davis and Gloria Taylor-Upshaw, respectively. We would like to meet with your staff during the week of December 2, 2013, to discuss the purpose and objective of our audit. We will contact the audit liaison to arrange a specific time and date for the meeting. During the meeting, we will answer any questions about the audit process and discuss our methodology. This is an OMB mandatory project and the OIG has 120 days from the issuance of the Performance and Accountability Report to issue a report on the CSB's compliance with the act.

We are requesting that you provide the following information to Gloria Taylor-Upshaw prior to the initial meeting:

1. CSB staff responsible for reporting and consolidating 2013 improper payment information.
2. An advance draft copy of the 2013 Performance and Accountability Report.
3. Spreadsheets used to review and/or consolidate improper payment totals.
4. Information that supports CSB's review under the Do Not Pay Initiative.
5. Notifications to and waivers granted from OMB in accordance with OMB M-11-16, Part I B.

During the audit, we will continue to provide updates on this project and other projects on a regular basis by email and during meetings with staff. If you or your staff have any questions, please contact Gloria Taylor-Upshaw at (404) 562-9842 or taylor-upshaw.gloria@epa.gov, or Mike Davis at (513) 487-2363 or davis.michaeld@epa.gov.

Sincerely,

A handwritten signature in black ink that reads "Richard Eyermann". The signature is written in a cursive style with a large, stylized initial "R".

Richard Eyermann
Acting Assistant Inspector General for Audit

cc: Mark Griffon, Board Member, CSB
Beth Rosenberg, Board Member, CSB
Daniel M. Horowitz, Managing Director, CSB
Richard Loeb, Office of General Counsel, CSB
Christopher Warner, Senior Counsel to the Chair, CSB
John Lau, Deputy Managing Director, CSB
Anna Brown, Director, Office of Administration, CSB
Hillary Cohen, Office of Congressional, Public, and Board Affairs, CSB
Arthur A. Elkins Jr., Inspector General
Charles Sheehan, Deputy Inspector General
Aracely Nunez-Mattocks, Chief of Staff, OIG
Patricia Hill, Assistant Inspector General for Mission Systems
Carolyn Copper, Assistant Inspector General for Program Evaluation
Patrick Sullivan, Assistant Inspector General for Investigations
Alan Larsen, Counsel to the Inspector General