



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, D.C. 20460

JUL 22 2011

THE INSPECTOR GENERAL

MEMORANDUM

SUBJECT: Acceptance of Corrective Action Plan for OIG Report No. 11-P-0209, *EPA's Plan to Reduce Agency Greenhouse Gas Emissions Is on Track to Meet Executive Order 13514*, April 12, 2011

TO: Craig E. Hooks
Assistant Administrator
Office of Administration and Resources Management

This memorandum serves to acknowledge the receipt and acceptance of the revised corrective action plan dated July 11, 2011, for the subject report.

In accordance with EPA Manual 2750, you provided a written response to the findings and recommendation presented in the final report. We agree that your final corrective action plan meets the intent of the recommendation. We appreciate your constructive approach to the issues raised in our report.

With this memorandum, we are closing out this evaluation. As a reminder, we anticipate receiving regular updates of your corrective actions and expect that you will notify us when you complete the corrective action plan and inactivate the assignment in MATS.

If you or your staff have any questions regarding this memo, please contact Wade Najjum, Assistant Inspector General for Program Evaluation, at (202) 566-0827, or Jeffrey Harris at (202) 566-0831.

A handwritten signature in blue ink, appearing to read "Arthur A. Elkins, Jr.", with a stylized flourish at the end.

Arthur A. Elkins, Jr.

Attachment: Final Corrective Action Plan, Submitted July 11, 2011.

cc: Renee Page, OARM
John Showman, OARM
Sandy Womack, OARM Audit Liaison
Mark Bialek, Deputy Inspector General, OIG
Wade Najjum, Assistant Inspector General for Program Evaluation, OIG
Jeffrey Harris, OIG



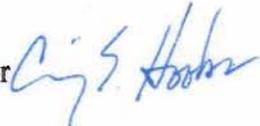
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WASHINGTON, D.C. 20460

JUL 11 2011

OFFICE OF
ADMINISTRATION
AND RESOURCES
MANAGEMENT

MEMORANDUM

SUBJECT: Response and Corrective Action Plan for Evaluation Report No. 11-P-0209:
EPA's Plan to Reduce Agency Greenhouse Gas Emissions Is on Track to Meet Executive Order 13514 Requirements

FROM: Craig E. Hooks, Assistant Administrator 

TO: Arthur A. Elkins, Jr., Inspector General
Office of Inspector General

OARM appreciates the opportunity to provide this response and corrective action plan for the subject report, dated April 12, 2011. Per the attached plan, OARM will describe changes to greenhouse gas emission reductions and/or reduction goals based upon actual funding and status of projects, and make adjustments to the overall reduction goal, as needed, in its annual update of the Strategic Sustainability Performance Plan.

Any questions regarding our response should be directed to Renee Page, Director of the Office of Administration, at (202) 564-8400 or page.renee@epa.gov.

Attachment

cc: Renee Page
John Showman

Corrective Action Plan

Title of Evaluation Report:	EPA's Plan to Reduce Agency Greenhouse Gas Emissions Is on Track to Meet Executive Order 13514 Requirements
Number of Evaluation Report:	11-P-0209
Date of Report:	April 12, 2011
Lead Office for Report	Office of Administration and Resources Management

OIG Report Recommendation	Proposed corrective Action	Target Date requested/Actual Target Date	Responsible Office
We recommend that EPA's annual update of its Strategic Sustainability Performance Plan (SSPP) report describe changes to GHG emission reductions and/or reduction goals based on actual funding and status of projects, and make adjustments to the overall reduction goal as needed.	OARM has incorporated a review of the reduction goals as part of our annual SSPP submission - Standard Operating Procedure. We will annually analyze the previous year's progress and actions toward meeting the stated goals, then review the progress and actions with the fiscal year budget available for implementation, and then finally make adjustments to the overall reduction goal based on the combination of these criteria.	No Date requested Review will occur annually to coincide with submission of the SSPP.	Office of Administration – Facilities Management and Services Division