



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, D.C. 20460

JUL 11 2011

OFFICE OF
ADMINISTRATION
AND RESOURCES
MANAGEMENT

MEMORANDUM

SUBJECT: Response and Corrective Action Plan for Evaluation Report No. 11-P-0209:
EPA's Plan to Reduce Agency Greenhouse Gas Emissions Is on Track to Meet Executive Order 13514 Requirements

FROM: Craig E. Hooks, Assistant Administrator 

TO: Arthur A. Elkins, Jr., Inspector General
Office of Inspector General

OARM appreciates the opportunity to provide this response and corrective action plan for the subject report, dated April 12, 2011. Per the attached plan, OARM will describe changes to greenhouse gas emission reductions and/or reduction goals based upon actual funding and status of projects, and make adjustments to the overall reduction goal, as needed, in its annual update of the Strategic Sustainability Performance Plan.

Any questions regarding our response should be directed to Renee Page, Director of the Office of Administration, at (202) 564-8400 or page.renee@epa.gov.

Attachment

cc: Renee Page
John Showman

Corrective Action Plan

Title of Evaluation Report:	EPA's Plan to Reduce Agency Greenhouse Gas Emissions Is on Track to Meet Executive Order 13514 Requirements
Number of Evaluation Report:	11-P-0209
Date of Report:	April 12, 2011
Lead Office for Report	Office of Administration and Resources Management

OIG Report Recommendation	Proposed corrective Action	Target Date requested/Actual Target Date	Responsible Office
We recommend that EPA's annual update of its Strategic Sustainability Performance Plan (SSPP) report describe changes to GHG emission reductions and/or reduction goals based on actual funding and status of projects, and make adjustments to the overall reduction goal as needed.	OARM has incorporated a review of the reduction goals as part of our annual SSPP submission - Standard Operating Procedure. We will annually analyze the previous year's progress and actions toward meeting the stated goals, then review the progress and actions with the fiscal year budget available for implementation, and then finally make adjustments to the overall reduction goal based on the combination of these criteria.	No Date requested Review will occur annually to coincide with submission of the SSPP.	Office of Administration – Facilities Management and Services Division