




UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, D.C. 20460

OFFICE OF
INSPECTOR GENERAL

June 13, 2018

MEMORANDUM

SUBJECT: Project Notification:
Audit of EPA's Accountability for and Oversight of Expired Assistance Agreements
Project No. OA&E-FY18-0250

FROM: Michael Petscavage, Director 
Contract and Assistance Agreement Directorate
Office of Audit and Evaluation

TO: Donna J. Vizian, Principal Deputy Assistant Administrator
Office of Administration and Resources Management

The Office of Inspector General (OIG) for the U.S. Environmental Protection Agency (EPA) plans to begin preliminary research on the EPA's accountability for and oversight of expired assistance agreements. This audit is included in our *Fiscal Year 2018 Annual Plan*.

The OIG's objectives are to determine the following:

1. Whether the EPA complied with Grants Oversight and New Efficiency (GONE) Act requirements by submitting the required report to Congress and the Secretary of the U.S. Department of Health and Human Services by December 31, 2017.
2. The effectiveness of the EPA's management of and accountability for the timely closeouts of assistance agreements.

The OIG plans to conduct work at EPA headquarters; however, we may expand our work to other offices and regions as necessary. Applicable generally accepted government auditing standards will be used in conducting our audit. The anticipated benefits of this audit are to improve the management and operational efficiency of assistance agreements.

We will contact your Audit Follow-Up Coordinator to arrange a mutually agreeable time to discuss our objectives and the purpose of the preliminary research phase of our audit. We would also be particularly interested in any areas of concern that you may have. We will answer any of your questions about the audit process, reporting procedures, methods used to gather and analyze data, and what we should expect of each other during the course of the audit. Throughout the audit, we will provide regular updates on its progress.

We respectfully note that the OIG is authorized by the Inspector General Act of 1978, as amended, to have timely access to personnel and all materials necessary to complete its objectives. We will request that you resolve the situation if an agency employee or contractor refuses to provide requested records to

the OIG or otherwise fails to cooperate with the OIG. We may report unresolved access matters to the Administrator and include the incident in the *Semiannual Report to Congress*.

The audit will be supervised by me, and the Project Manager will be Madeline Mullen. Any information related to the audit should be addressed to me at petscavage.michael@epa.gov or (202) 564-0898, or Madeline Mullen at mullen.madeline@epa.gov or (206) 553-4032.

cc: Ryan Jackson, Chief of Staff
Henry Darwin, Chief of Operations
John Showman, Deputy Assistant Administrator for Administration and
Resources Management
Lynnann Hitchens, Acting Director, Office of Resources, Operations and Management,
Office of Administration and Resources Management
Michael Hardy, Acting Deputy Director, Office of Resources, Operations and Management,
Office of Administration and Resources Management
Lauren Lemley, Audit Follow-Up Coordinator, Office of Administration and
Resources Management
Bobbie Trent, Agency Follow-Up Coordinator
Nancy Grantham, Principal Deputy Associate Administrator for Public Affairs
Regional Audit Follow-Up Coordinators, Regions 1–10
Arthur A. Elkins Jr., Inspector General
Charles Sheehan, Deputy Inspector General
Alan Larsen, Counsel to the Inspector General
Kevin Christensen, Assistant Inspector General for Audit and Evaluation
Patrick Sullivan, Assistant Inspector General for Investigations
Edward Shields, Assistant Inspector General for Management
Richard Eyermann, Deputy Assistant Inspector General for Audit and Evaluation
Christine El-Zoghbi, Deputy Assistant Inspector General for Audit and Evaluation
Jennifer Kaplan, Deputy Assistant Inspector General for Congressional and Public Affairs
Jeffrey Lagda, Congressional and Media Liaison, Office of Inspector General
Tia Elbaum, Congressional and Media Liaison, Office of Inspector General