



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, D.C. 20460

OFFICE OF
INSPECTOR GENERAL

Steve Owens
Interim Executive Authority and Board Member
U.S. Chemical Safety and Hazard Investigation Board
1750 Pennsylvania Avenue NW, Suite 910
Washington, D.C. 20006

Dear Mr. Owens:

The Office of Inspector General for the U.S. Chemical Safety and Hazard Investigation Board plans to begin its audit of the CSB's purchase card program for fiscal year 2022. This audit is part of the OIG's [oversight plan](#) for fiscal year 2022. The project number is OA-FY23-0040.

The OIG's objectives are to assess the effectiveness of the CSB's oversight of its fiscal year 2022 purchase card program and assess the risk of any illegal, improper, or erroneous purchases and payments. The OIG plans to conduct work at CSB headquarters to obtain supporting documentation for purchases and payments. Applicable generally accepted government auditing standards will be used in conducting our audit. The anticipated benefit of this audit is improved operational efficiency within the CSB.

We will contact your audit liaison to arrange a mutually agreeable time to meet with your staff to discuss our objectives. We would also be particularly interested in any areas of concern that you may have. We will answer any of your questions about the audit process, reporting procedures, methods used to gather and analyze data, and what we should expect of each other during the course of the audit. Throughout the audit, we will provide updates on a regular basis.

We respectfully note that the OIG is authorized by the Inspector General Act of 1978, as amended, to have timely access to personnel and all materials necessary to complete its objectives. We will request that you immediately resolve the situation if a CSB employee or contractor refuses to provide requested materials to the OIG or otherwise fails to cooperate with the OIG. We may report unresolved access matters in the *Semiannual Report to Congress*.

We will post this letter on our public website at www.epa.gov/oig. Anyone with knowledge of potential fraud, waste, abuse, misconduct, or mismanagement related to this audit should contact the OIG's hotline at (888) 546-8740 or via an electronic form on the "OIG Hotline" [webpage](#).

Thank you in advance for your cooperation.

Sincerely,



Michael D. Davis, Director
Office of Audit

cc: Dr. Sylvia Johnson, Board Member
Michele Bouziane, Acting General Counsel, CSB
Sabrina Morris, Acting Director of Administration, CSB
Stephen Klejst, Executive Director of Investigations and Recommendations, CSB
Andrew Staddon, Chief Information Officer, CSB
David LaCerte, Senior Advisor and Executive Counsel, CSB
Sean W. O'Donnell, Inspector General
Nicole N. Murley, Acting Deputy Inspector General
Benjamin May, Counsel to the Inspector General
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Katherine Trimble, Assistant Inspector General for Audit
Paul H. Bergstrand, Assistant Inspector General for Special Review and Evaluation
Jason Abend, Assistant Inspector General for Investigations
Tom Collick, Deputy Counsel to the Inspector General
Erin Barnes-Weaver, Deputy Assistant Inspector General for Evaluation
Sandra John, Acting Deputy Assistant Inspector General for Audit
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Susan Barvenik, Associate Deputy Counsel to the Inspector General
Jennifer Kaplan, Deputy Assistant Inspector General for Congressional and Public Affairs
Lori Hoffman, Congressional and Media Liaison, Office of Inspector General