



OFFICE OF INSPECTOR GENERAL
U.S. ENVIRONMENTAL PROTECTION AGENCY

December 3, 2024

Steve Owens
Chairperson
U.S. Chemical Safety and Hazard Investigation Board
1750 Pennsylvania Avenue NW, Suite 910
Washington, D.C. 20006

Dear Mr. Owens:

The Office of Inspector General for the U.S. Chemical Safety and Hazard Investigation Board plans to begin an audit of the CSB's reporting of improper payments during fiscal year 2024. This audit is required by the Payment Integrity Information Act of 2019. The project number for this audit is OA-FY25-0030.

The OIG's objective is to determine whether the CSB complied with the Payment Integrity Information Act and requirements as set forth in Office of Management and Budget Circular A-123, Appendix C, *Requirements for Payment Integrity Improvement*, in fiscal year 2024. Applicable generally accepted government auditing standards will be used in conducting our audit.

We will contact you to arrange a mutually agreeable time to discuss our objectives. We would also be particularly interested in any areas of concern you may have. We will answer any of your questions about the audit process, reporting procedures, methods used to gather and analyze data, and what we should expect of each other during the audit. Throughout the audit, we will provide updates on a regular basis.

To expedite our audit, please be ready to provide the following information no later than the entrance conference:

- Policies, procedures, and guidance documents on managing the CSB's reporting of improper payments.
- Any investigations or legal proceedings significant to the audit objective that have been initiated or are in process.
- Any previous engagements or other studies directly related to the audit objective and whether related recommendations, if any, have been implemented.

We respectfully note that the OIG is authorized by the Inspector General Act of 1978, as amended, to have timely access to personnel and all materials necessary to complete its objectives. We will request that you immediately resolve the situation if a CSB employee or contractor refuses to provide requested materials to the OIG or otherwise fails to cooperate with the OIG. Consistent with the Inspector General Act, we may report unresolved access matters to you and Congress.

To report potential fraud, waste, abuse, misconduct, or mismanagement, contact the OIG Hotline at (888) 546-8740 or OIG.Hotline@epa.gov.

We will post this letter on our public website at www.epaoig.gov. Anyone with knowledge of potential fraud, waste, abuse, misconduct, or mismanagement related to this audit should contact the OIG's hotline at (888) 546-8740 or via an electronic form on the "OIG Hotline" [webpage](#).

Thank you in advance for your cooperation.

Sincerely,

A handwritten signature in blue ink that reads "Michael Davis". The signature is written in a cursive, flowing style.

Michael Davis, Director
Environmental Investment and Infrastructure
Office of Audit

cc: Chris Lyon, Senior Advisor and General Counsel, CSB
Sylvia Johnson, Board Member, CSB
Catherine Sandoval, Board Member, CSB
Sabrina Morris, EPA OIG Liaison and Acting Director of Administration/Board Affairs, CSB
Dai Nguyen, Acting Director of Administration/Board Affairs
Sean W. O'Donnell, Inspector General
Nicole N. Murley, Deputy Inspector General